

**CITY OF STRUTHERS**  
**Ordinance**

**NO. 26-031**

***AN ORDINANCE ESTABLISHING THE POSITION, SALARY, AND  
EMPLOYMENT PROVISIONS OF CODE ENFORCEMENT DIRECTOR. A  
NON-CLASSIFIED SERVICE APPOINTED BY THE MAYOR.  
RETROACTIVE TO JANUARY 1, 2026 FOR SAID EMPLOYEE,  
REPEALING ORDINANCE NO. 25-039 AND ANY ORDINANCE  
INCONSISTENT HEREWITH AND DECLARING AN EMERGENCY.***

**WHEREAS**, Council has determined it appropriate and necessary to provide for a wage adjustment as outlined below, and, as such, it is necessary to enact the following ordinance.

**NOW, THEREFORE, BE IT ORDAINED**, by the Council of the City of Struthers, Ohio,  $\frac{3}{4}$ 's of all members elected thereto concurring as follows:

**SECTION 1:** Council deems it necessary to create said position, Classifying all salaries payable as per pay schedule and vacations for non-elected appointees in the following, to wit:

1. **CODE ENFORCEMENT DIRECTOR**
2. **VACATION PROVISIONS**
3. **HOSPITALIZATION & INSURANCE BENEFITS**
4. **FUNERAL LEAVE**
5. **BIRTHDAY OFF**
6. **NEW HIRE LANGUAGE**
7. **EFFECTIVE DATE**
8. **REPEALING**
9. **EMERGENCY CLAUSE**

**CODE ENFORCEMENT DIRECTOR**

That beginning with the 1<sup>st</sup> day of January 2026, the annual salary and per hour compensation of Code Enforcement Director is hereby fixed as follows:

That Bill Minchin is hereby appointed to the position of Code Enforcement Director for a period effective January 1, 2026.

**EFFECTIVE JANUARY 1, 2026.....\$39,839.89 PER YEAR\***  
**\*WITH THE EXCEPTION OF NEW HIRES AS THEY ARE ADDRESSED IN SECTION SIX.**

There is hereby created the position of Code Enforcement Director. The Code Enforcement Director shall be appointed by the Mayor and shall receive such compensation as from time to time established by resolution of this Council. The position of Code Enforcement Director shall be **full-time position 40 hours per week with a salary of \$39,839.89**. The Code Enforcement Director shall enforce any and all ordinances or resolutions of the City relating to the maintenance of residential and commercial property within the City unless the enforcement of said ordinances or resolutions is specifically delegated to the Safety Service Director, in which case the Safety Service Director may designate the enforcement of such ordinances or resolutions to the Code Enforcement Director. The Code Enforcement Director shall take steps to cause the correction of, and compliance with, any City ordinance or resolution under the Code Enforcement Director's jurisdiction. These steps include, but are not limited to, site inspections, warnings, written directions to correct a violation, and/or filing, with the assistance of the City's Director of Law, court actions to enforce any ordinance or resolution under the jurisdiction of the Code Enforcement Director. For purposes of making inspections, the Code Enforcement Director shall have the right to enter upon any property at reasonable times to make inspections to determine whether or not a violation of a City ordinance or resolution exists.

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**SECTION 2: VACATION PROVISIONS**

<u>Years of Service</u>	<u>Annual Vacation</u>
Less than one (1) year	None
One (1) to Four (4)	80 hours (2 weeks)
Five (5) to Nine (9)	120 hours (3 weeks)
Ten (10) to Fourteen (14)	160 hours (4 weeks)
Fifteen (15) or more	200 hours (5 weeks)

**Service in excess of fifteen (15) Years:**

Employee with more than Fifteen (15) years of continuous full-time service with the City will receive an additional eight (8) hours of vacation leave annually. Thereafter, for each five (5) year period of service beyond the first fifteen (15) years, an employee shall receive an additional eight (8) hours of vacation leave annually. (i.e., Twenty (20) years or more - 208 hours; Twenty-five (25) years or more - 216 hours; Thirty (30) years or more - 224 hours; etc.)

**SECTION 3: HOSPITALIZATION AND INSURANCE BENEFITS**

The City of Struthers will provide major medical/health care/hospitalization and ancillary coverage(s) (i.e., dental, vision, etc.) for all employees eligible for such benefit. All full-time employees and elected officials are eligible for benefits.

The insurance committee shall recommend a base insurance plan as prescribed by current union contracts that require it. The employer shall offer additional plans. The employer shall select appropriate carriers/providers and otherwise determine the method of provision, plan eligibility criteria, and coverage levels. The costs and/or terms and conditions of said insurance shall be at the discretion of the employer and may be subject to change. The participating employee may select either single, with spouse, with child, family or other coverage offered under the plan. The same plan/plans shall be offered to all eligible employees.

Unless otherwise stated in employees union contracts, the employee will contribute twenty percent (20%) of the premium cost for medical/health care/hospitalization and ancillary coverage(s) (i.e., dental, vision, etc.). The premium contribution shall be deducted from the employees' payroll. At any time the employee does not receive a pay they are responsible for making the monthly payment.

All spouses of eligible employees shall be afforded the City of Struthers Health Insurance Plan provided that no other insurance is available to them by any other source, or which would cost them out-of-pocket premium expenses of more than thirty-five (35%) of the current City of Struthers' premium cost for the applicable coverage for either Medical, Dental, or Vision Care Insurance. Said insurance plan should be reasonable in comparison to the current city plan. In the event that either Medical, Dental, or Vision Care Insurance is available to the spouse at an out-of-pocket premium expense less than 35% of the current City of Struthers premium cost for applicable insurance coverage the spouse shall not be eligible for coverage under the city insurance plan. (Struthers City Ordinance No. 18-002)

**SECTION 4: FUNERAL LEAVE**

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**SECTION 5: BIRTHDAY OFF**

That all employees in the above mentioned departments shall have his/her birthday off with pay. This personal day off to be taken on any day of the year, upon the request of the employee and the ensuing approval of the Department Head, provided, that this day off will not result in the Department Head calling out another employee to work at overtime pay scale.

**SECTION 6: NEW HIRE LANGUAGE**

Should any full-time position in the City of Struthers become vacant; the salary for a new replacement employee will be set at 90% of the base salary in the first year. The employee will receive the full wage for said position after the employee completes one year of continuous, full-time service with the city in the new position. Any current, full-time employee of the City of Struthers, who has more than one year of continuous full-time service with the City, shall not be subject to a new hire schedule if he or she accepts a lateral transfer from one position to another with the City. In such instances, the current full-time employee shall be eligible for the full-rate immediately after accepting a lateral transfer to the new position. Said new hire provisions shall apply to Department Heads. (This Section may be overridden by act of Council based on qualification of said new hire.)

**SECTION 7: EFFECTIVE DATE**


This Ordinance is retroactive to January 1, 2026.


**SECTION 8: REPEALING**


That Ordinance No. 25-039 and any ordinance inconsistent herewith are hereby repealed.

**SECTION 9: EMERGENCY CLAUSE**

This ordinance is hereby declared to be an emergency measure necessary for the preservation of public peace, health and safety of the inhabitants of the City of Struthers, Ohio. Said emergency exists by reason of the fact and full-time employees get paid retroactive to January 1, 2026, as such, this ordinance shall take effect upon its passage and approval by the Mayor.

PASSED IN COUNCIL THIS 22<sup>nd</sup> DAY OF April, 2026.  
  
CLERK OF COUNCIL      Michael S. Patrick  
PRESIDENT OF COUNCIL

FILED WITH THE MAYOR THIS 22<sup>nd</sup> DAY OF April, 2026.  
  
CLERK OF COUNCIL

APPROVED BY THE MAYOR THIS 22<sup>nd</sup> DAY OF April, 2026.  
  
MAYOR